



**UBFC**

UNIVERSITÉ  
BOURGOGNE FRANCHE-COMTÉ



**COLLÈGE DOCTORAL**



VOTRE DOCTORAT  
EN BOURGOGNE-  
FRANCHE-COMTÉ

23 novembre 2023

Journée de  
Rentrée Doctorale  
2023/2024

2023/2024  
PhD students'  
First Day



# Mme Emilie FAIVRE

*Interdisciplinary trainings administrator, Besançon and Nord  
Franche-Comté sites*

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# Mme Mélanie JOUHANNEAU

*Interdisciplinary trainings administrator, Dijon site*

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**Formations doctorales**  
**UBFC**  
*Doctoral training courses*

➤ *Presentation*

<https://collegedoctoral.ubfc.fr/>  
<https://collegedoctoral.ubfc.fr/?lang=en>

**Doctoral training  
courses**

**DOCTORAL COLLEGE**



PHD AT UBFC | **THESIS** | TRAININGS | HDR | PHD STUDENTS COMMUNITY | CAREER | RESSOURCES / FAQ

**DOCTORAL STUDENTS**  
THESIS SUPERVISOR





- 3 sites : Belfort, Besançon, Dijon
- A unique catalogue for all UBFC PhD students
- 10 categories
- 150 trainings (+/- 200 sessions)
- All trainings free of charge



- 3 sites : Belfort, Besançon, Dijon
- 1 catalogue unique pour tous les doctorants UBFC
- 10 rubriques
- 150 formations (+/- 200 sessions)
- Formations gratuites



## 10 themes :

- Communication
- Teaching knowledge and tools
- International scientific culture and valorization
- Ethics in research and scientific integrity
- Documentary training courses
- Computer science and scientific modelling
- Languages
- Management and entrepreneuring
- Furthering your career
- Open science



## 10 thématiques :

- Communication
- Connaissances et outils d'enseignement
- Culture scientifique internationale et valorisation
- Éthique de la recherche et intégrité scientifique
- Formations documentaires
- Informatique et modélisation scientifique
- Langues
- Management et Entreprenariat
- Poursuite de carrière
- Science ouverte



- Mandatory volume of training hours defined by the doctoral school
- At least **9 hours of training in the "Ethics in research"** category mandatory during the doctorate
- **7 interdisciplinary** trainings **maximum** per academic year
- Doctoral schools propose specific trainings in your field of research
- **No limitation for specific and non-catalogue** training



- Volume d'heures de formation obligatoire défini par l'école doctorale
- **Obligation** de suivre au minimum **9 heures** de formation à **l'Éthique de la recherche** pendant la durée du doctorat
- **Limitation** à 7 choix de formations **transversales** par année universitaire
- Les écoles doctorales proposent des formations spécifiques
- **Pas de limitation** pour les formations **spécifiques et hors catalogue**



**Formations doctorales**  
**UBFC**  
*Doctoral training courses*

- *Registration procedure*





## Registration procedure

**As soon as your doctoral registration is completed**, you will be able to enroll in transverse and specific training courses. In order to enroll, select the training course you are interested in the catalogue and then click on "**Enrollment in the course**" at the bottom of the page. You will be redirected to the ADUM portal. You will have to enter your ID and password, indicate your motivations, and save the document.

\*\*\*\*\*

**Dès votre inscription en doctorat finalisée**, vous pouvez vous inscrire aux formations transversales et spécifiques à votre école doctorale.

Il vous suffit de sélectionner dans le catalogue la formation qui vous intéresse puis, en bas de page, cliquez sur « **Inscription au cours** ». Vous êtes redirigé sur le portail ADUM. Il vous faut alors saisir vos identifiants et mot de passe, renseigner vos motivations puis sauvegarder.

**> registration for transverse training courses open from November 23 afternoon**



Registration for doctoral training courses : <https://collegedoctoral.ubfc.fr/>



➤ Access to the 2023-2024 transversal and specific training catalogues and registration



➤ Accès aux catalogues de formations transversales et spécifiques 2023-2024 et inscriptions

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## Training courses on offer 2023-2024

### Cross-disciplinary courses



- Teaching knowledge and tools
- Communication
- International scientific culture and valorization
- Ethics in research and scientific integrity
- Documentary training courses
- Computer science and scientific modelling
- Languages
- Management and entrepreneuring
- Furthering your career
- Open science

▾ [Training courses specific to Doctoral Schools](#)

## Formations proposées 2023-2024

### Formations Transversales



- Connaissances et outils d'enseignement
- Communication
- Culture scientifique internationale et valorisation
- Éthique de la recherche et intégrité scientifique
- Formations documentaires
- Informatique et modélisation scientifique
- Langues
- Management et entrepreneuriat
- Poursuite de carrière
- Science ouverte

▾ [Formations spécifiques aux Ecoles Doctorales](#)

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## Training courses on offer 2023-2024

### Cross-disciplinary courses



[Teaching knowledge and tools](#)

Communication

International scientific culture and valorization

Ethics in research and scientific integrity

Documentary training courses

Computer science and scientific modelling

Languages

Management and entrepreneuring

Furthering your career

Open science

[Training courses specific to Doctoral Schools](#)

**Select a category of trainings**

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## Training courses on offer 2023-2024

### Cross-disciplinary courses

#### Teaching knowledge and tools

Communication

International scientific culture and valorization

Ethics in research and scientific integrity

Documentary training courses

Computer science and scientific modelling

Languages

Management and entrepreneuring

Furthering your career

Open science

▮ [Training courses specific to Doctoral Schools](#)

	City	Start date	State
<b>Teaching knowledge and tools</b>			
▮ Améliorer sa pédagogie avec ou sans le numérique en collaborant avec ses pairs	Besançon	16 January 2024	Pending
▮ Apprendre à enseigner à l'université _ Niveau 1	Besançon	11 April 2024	Pending
▮ Apprendre à enseigner à l'université _ Niveau 2	Besançon	8 February 2024	Pending
▮ Enseigner avec des dispositifs de vote	Besançon	12 April 2024	Closed
▮ Groupe de parole et d'analyse des pratiques professionnelles	Besançon	10 April 2024	Closed
▮ <a href="#">Histoire de l'enseignement à l'université en France depuis 1945</a>	Besançon	24 January 2024	Open
▮ La parole en cours : Comment dire pour et écouter pour que les étudiants parlent			
▮ Renforcer l'impact de son animation	Dijon	4 April 2024	Pending

**Click on the link to select a training**

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## Histoire de l'enseignement à l'université en France depuis 1945 [Participation : Présentiel]

**Contact :** FAIVRE Emilie  
emilie.favre@ubfc.fr

**Category:** Teaching knowledge and tools

**Language of the training course:**  
français

**Number of hours:** 5

**Min participants:** 6

**Max participants:** 20

**Number of places available :** 20

**Primary audience:** Aucun

**Concerned audience:**  
Tout doctorant de Université Bourgogne  
- Franche-Comté

**Offered by:** Université Bourgogne -  
Franche-Comté

**Place:** INSPÉ, 57 avenue de Montjoux 25000 Besançon

**Starting date:** January 24<sup>th</sup>, 2024

**Closing date for enrollment:** January 7<sup>th</sup>, 2024

---

**Program:**

3h de Cours magistral + 2h d'études de cas

Acquérir de façon raisonnée des connaissances historiques sur les universités françaises afin d'y agir/enseigner de manière efficace.

Introduction à l'histoire des universités, principalement en France (mais sans exclure les comparaisons internationales) depuis 1945.

**Educational team:**

KNITTEL Fabien, Maître de conférences HDR en histoire contemporaine Université de Franche-Comté

**Skills acquired at the end of the training course:**

Construire des compétences d'enseignant à l'université, appréhender les différentes facettes de la mission d'enseignement d'un enseignant-chercheur.

- Se positionner en tant qu'enseignant dans l'université (statut, fonction, rôle d'enseignant-chercheur en charge de cours, regard historique et philosophique sur les droits et devoirs de la mission)
- Transmettre (à tous et chacun de façon adaptée, différenciée et efficace)
- Évaluer (aux différents moments de l'enseignement)
- Collaborer (avec des collègues et les autres personnels de l'université)

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### ***Les Compétences et capacités visées à l'issue de la formation (fiches RNCP)***

#### **Skills and abilities to be acquired on completion of training (RNCP sheets)**

*Decree of 22nd February 2019 defining the skills of doctorate holders and registering doctorates within the national directory of professional certification. <https://www.legifrance.gouv.fr/loda/id/JORFTEXT000038200990/>*

#### Bloc 1 : Conceiving and elaborating a research and development procedure

- Identifying and resolving complex and new problems involving several fields, by engaging the most advanced knowledge and skills

#### Bloc 4 : Scientific and technological vigil on an international scale

- Possessing understanding, necessary distance and a critical outlook on all the available high-end information
- Overcoming the barriers of available data and knowledge by using different fields of knowledge and professional sectors
- Possessing the necessary curiosity, adaptability and opening for acquiring and maintaining a high level of general knowledge

#### Bloc 5 : Training and sharing scientific culture

- Teaching and training different audiences to advanced concepts, tools and methods
- Adapting to a varied public in order to communicate and promote high-end concepts and procedures

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**Time schedule:**

**Session n° 1**

Date: 24-01-2024

Hour: 9h à 12h

Instructor: Fabien KNITTEL

Place: Besançon - INSPÉ 57 avenue de Montjoux

Other information: Veuillez consulter le panneau à l'accueil de l'INSPÉ avant la séance pour connaître le numéro de la salle.

**Session n° 2**

Date: 31-01-2024

Hour: 9h à 11h

Instructor: Fabien KNITTEL

Place: Besançon - INSPÉ 57 avenue de Montjoux

Other information: Veuillez consulter le panneau à l'accueil de l'INSPÉ avant la séance pour connaître le numéro de la salle.

[24 January 2024 - training course in Besançon ▾ Enroll on the training course](#)

**Click here to register**

[Back to the list](#)





## Connexion Personal space

*This website is optimized for Google Chrome, Mozilla Firefox and Safari. Please use one of these browsers.*

### Identification

Your e-mail address:

Password:

[SE CONNECTER](#)

[I forgot my password](#)

*Please note: If you are a researcher, we invite you to consult the [Frequently Asked Questions \(FAQ\)](#).*

[CRÉER UN COMPTE](#)

[CREATE AN ACCOUNT](#)

[Intranet >>](#)

Enter your  
login  
information

The **ADUM personal space** is the unique space dedicated to all the procedures for requesting or validating registration, re-registration and thesis defense.

It allows:

- to access the file which includes all the information relating to the doctorate to modify or rectify your data to file administrative documents necessary for the organisation of the doctorate to access the services of the ADUM network:
  - job offers
  - news about the doctorate
- enrich your skills profile
- register for training courses
- ensure the online distribution of theses on theses.fr

The ADUM is a management tool and a database shared between the actors of doctoral studies: doctoral students, doctors, researchers, thesis management, laboratory management, doctoral school management, administrative and pedagogical managers of doctoral studies/schools, library manager, research management, Doctoral College.

The quality of the data in ADUM is certified by the authorised personnel of the institutions using the tool. The data is managed exclusively by the institution's staff dedicated to this mission.

**Cookies:** By logging in you transmit one or more cookies to your computer (or other device).

We use these cookies only to facilitate your navigation.

These cookies are not retained and are not used and are only used to manage sessions, they are destroyed when the browser is restarted.

In case of technical problems, you can contact us at the following address: [webmaster@adum.fr](mailto:webmaster@adum.fr)

Private space

My profile

Job offers

Useful sheets

Questions

Training courses list

Training courses list RNCP skills block

Ongoing training courses

Add an external training module

My situation

Procedure for skills self-assessment

## Enrollment on the training course

### *Histoire de l'enseignement à l'université en France depuis 1945*

Why do you want to attend this training course?

\*

Specific comments?

[> ENROLLMENT ON THE TRAINING COURSE](#)

[> BACK TO THE LIST](#)

**Inscribe your motivations to follow this training**

**>> You are pre-registered for the course**

**Click to finalize your registration**



>> 1 month before the training, you will receive **a confirmation e-mail** (address, access map) **or a refusal of your registration** (complementary list).

\*\*\*\*\*

>> 1 mois avant la formation, vous recevrez un **mail de confirmation ou de refus de votre inscription.**



**Formations doctorales**  
**UBFC**  
*Doctoral training courses*

- *Validation procedure*



## Validation procedure

“At the end of the training you have taken, please fill in the evaluation questionnaire, For this you need to go to your private space in ADUM, go to **Trainings** and then click on **Evaluation of the trainings I attended**.

Your feedback and input are essential for us to improve the course.

Your responses will be anonymous.

Your hours will be validated only after you fill in the questionnaire.”

\*\*\*\*\*

« A l'issue de la formation que vous avez suivie, merci de prendre quelques minutes pour compléter le questionnaire d'évaluation en ligne, en allant dans votre Espace Personnel ADUM rubrique **Formations** puis **Évaluation des formations suivies**.

Vos réponses et commentaires nous sont indispensables pour évaluer la qualité de la formation que nous vous avons proposée.

Vos réponses seront traitées de façon anonyme, nous serons uniquement en mesure de savoir si vous avez répondu ou pas.

Pour information, les heures suivies ne seront validées qu'une fois le questionnaire rempli. »

Welcome [redacted]

Your account number is [redacted]

N° INE : [redacted]

Follow @\_ADUM\_

Private space

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✔ Validated   ➤ Ongoing   ⓘ To be done

ⓘ Civil status

ⓘ Contact information

ⓘ Administrative attachment

✔ CVEC

ⓘ Funding

ⓘ Thesis progress

ⓘ Foreign languages

ⓘ Display management

ⓘ Competencies and portfolio

✔ Individual training contract



## My profile

- ▶ Fraction of working time dedicated to preparing the doctorate: full
- ▶ I want to update my profile
- ▶ Online Display
- ▶ I want to change my password
- ▶ Upload my CV
- ▶ My photo - Update my photo
- ▶ RGPD - Data Portability :



## Procedures

- ▶ **Charte du doctorat UBFC (arrêté modificatif du 26 août 2022)**  
Signée par le doctorant le 20/01/2023  
Signée par la direction de thèse [redacted]

If you defend your thesis before 31 December 2019, you will not have to re-enroll.

- » [Tutorial for students re-enrolling](#)
- » [Tutorial for PhD defence](#)
  - ▶ I wish to declare my PhD defence



## Trainings

- ▶ Training courses list
- ▶ Training courses list RNCP Skills ⓘ
- ▶ Statement of the undergone training modules
- ▶ Training module
- ▶ Evaluation of the trainings courses I attended
- ▶ Declaration of external training courses
- ▶ Certificate of MOOC (online course) to be submitted



## Administrative documents ⓘ

The documents in gray will be available only after all the forms are saved (icon ✔) and the procedure is finalized.

### Césure

- ▶ Request form for temporary interruption of the thesis

### Inscription - Réinscription

- ▶ Doctoral Thesis Charter

Welcome [redacted]

Your account number is [redacted]

N° INE : [redacted]

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
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- ▶ Doctoral Thesis Charter

Tutorial for PhD defence

I wish to declare my PhD defence

Welcome [redacted]  
Your account number is [redacted]  
N° INE : [redacted]

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- Private space
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- Job offers
- Useful sheets
- Questions


Validated Ongoing To be done

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Complete the assessment questionnaire

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- » Tutorial for PhD defence
- ▶ I wish to declare my PhD defence



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## Training modules attended - Awaiting assessment

### Training - questionnaire(s) to fill in

- 2022 - Histoire de l'enseignement à l'université en France depuis 1945



[Training courses list](#)[Training courses list RNCP skills block](#)[Ongoing training courses](#)[Evaluation of the trainings done](#)[Add an external training module](#)[My situation](#)[Procedure for skills self-assessment](#)

## SATISFACTION SURVEY ABOUT THE TRAINING COURSE

### *Histoire de l'enseignement à l'université en France depuis 1945*

The questionnaire is an analysis tool that allows us to improve our services. It is necessary that you answer accurately so that we can make the best use of the data.

Please be as precise as possible in your answers.

The aim of this survey is evaluating the quality of this course and will help us to meet your expectations about the PhD studies in the future. Your answers will remain strictly confidential, and statistically they will be treated removing any connection between them and the identification data. All question marked with a star must be answered. Thank you for your precious collaboration.

### Regarding this training course, how do you rate the following points:

#### TEACHING

How do you evaluate whether the training goals were achieved?

\*  Very satisfactory \*  Satisfactory \*  Moderately satisfactory \*  Not satisfactory

How do you evaluate the clarity of explanations during the training course?

\*  Very satisfactory \*  Satisfactory \*  Moderately satisfactory \*  Not satisfactory

How do you evaluate the relevance and the utility of this course for your professional project?

\*  Very satisfactory \*  Satisfactory \*  Moderately satisfactory \*  Not satisfactory

Comment jugez-vous le contenu du programme?

\*  Very satisfactory \*  Satisfactory \*  Moderately satisfactory \*  Not satisfactory

Please let us know in few words, your observations, comments and suggestions for improvements:

\*



Fields to be filled

\*  I am very satisfied \*  I am satisfied \*  I am moderately satisfied \*  I am not satisfied \*  Not applicable

What are the main strengths of this course?

\*

What are the main flaws of this course?

\*

Please let us know in few words, your observations, comments and suggestions regarding the course in general:

\*

What skills did this course allow you to acquire?

\*

More generally, in the context of your PhD studies, what other courses would you like us to offer?

\*

SAVE

> BACK TO THE LIST

> SAVE

Welcome [redacted]

Your account number is [redacted]

N° INE : [redacted]

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## Administrative documents

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- ▶ Doctoral Thesis Charter

» Tutorial for PhD defence

▶ I wish to declare my PhD defense

- Training courses list
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- Evaluation of the trainings done
- Add an external training module
- My situation
- Procedure for skills self-assessment

### MOOC Training courses

**Certificate of attendance**  
**MOOC 'Science ouverte'**

Upload the certificate of attendance (PDF, PNG or JPG) (Drag and drop a document into this zone, or click on the bottom right button)

Parcourir...

**Certificate of attendance**  
**MOOC 'Se former pour enseigner dans le supérieur'**

Upload the certificate of attendance (PDF, PNG or JPG) (Drag and drop a document into this zone, or click on the bottom right button)

Parcourir...

submit your follow-up certificates

save

**SAUVEGARDER**

replies to the questionnaire  
(Evaluation of the trainings courses I attended)

validation of the MOOC

Welcome [redacted]

Your account number is [redacted]

N° INE : [redacted]

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Private space

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### Administrative documents

Non-list training deposit

#### Césure

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[Training courses list](#)[Training courses list RNCP skills block](#)[Ongoing training courses](#)[Add an external training module](#)[My situation](#)[Procedure for skills self-assessment](#)

## External Training courses

*To register your request, you will need to submit your proof of participation.*

*You must enter the number of hours worked or the number of credits or both if applicable.*

Title of the training \*

Category \*

Academic year \*

start date \*  end date: \*

University and City \*

Number of hours done \*  *Set only whole numbers*

Skills acquired at the end of the training course

\*

Content/Program of the training

\*

This training allows, within the framework of research and development, studies and prospective, to develop the following skills and capacities :

Decree of 22nd February 2019 defining the skills of doctorate holders and registering doctorates within the national directory of professional certification


<http://www.legifrance.gouv.fr/loda/id/JORFTEXT000038200990/>

- Block 1: Conceiving and elaborating a research and development procedure
- Block 2: Setting up a research and development, study and prospects, procedure
- Block 3: Promoting and transferring the results of a R&D, study and prospects, procedure
- Block 4: Scientific and technological vigil on an international scale
- Block 5: Training and sharing scientific culture
- Block 6: Monitoring teams dedicated to R&D, studies and prospects activities
- Social skills

*RNCP: National Directory of Professional Certification*

The training contributes to the following objective: \* (Please select a value)

### Attendance certificate and detailed training program\*

Upload the detailed training program and the certificate of your participation in the training course  
(PDF)   
(Drag and drop a document into this zone, or click on the bottom right button)

Parcourir...

essential to validate the training

 SAVE AND SEND MY REQUEST



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Parcourir...

SAVE

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The training contributes to the following objective: \* (Please select a value)

### Attendance certificate and detailed training program\*

Upload the detailed training program and the certificate of your participation in the training course (PDF)   
(Drag and drop a document into this zone, or click on the bottom right button)

Parcourir...

Validation by the **doctoral school**

 SAVE AND SEND MY REQUEST

Welcome [redacted]  
Your account number is [redacted]  
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- Competencies an
- Individual training contract

## Trainings

- ▶ Training courses list
- ▶ Training courses list RNCP Skills
- ▶ Statement of the undergone training modules
- ▶ Training module
- ▶ Evaluation of the trainings courses I attended
- ▶ Declaration of external training courses
- ▶ Certificate of MOOC (online course) to be submitted

## Trainings

- ▶ Training courses list
- ▶ Training courses list RNCP Skills
- ▶ Statement of the undergone training modules
- ▶ Training module
- ▶ Evaluation of the trainings courses I attended

List of followed trainings

## Administrative documents

The documents in gray will be available only after all the forms are saved (icon ) and the procedure is finalized.

### Césure

- ▶ Request form for temporary interruption of the thesis

### Inscription - Réinscription

- ▶ Doctoral Thesis Charter

» Tutorial for PhD defence  
▶ I wish to declare my PhD defence

**Doctorat :** Psychologie  
**Ecole Doctorale :** SEPT - Sociétés, Espaces, Pratiques, Temps  
**Etablissement :** Université Bourgogne - Franche-Comté  
**Date de la 1ere inscription en thèse :** 1 octobre 2017 (2 A en 2018)  
**Directeur de thèse :**  
**Sujet de thèse :**

### Formations suivies

**Catégorie : Communication**

– S'affirmer dans ses Prises de Parole Universitaires / Professionnelles : Langage, comportement, image, confiance. Une approche pratique, émotionnelle, corporelle et technique. (08 mars 2018) Besançon - ESPE , bât. A - Salle 202 (les 8 et 22/3) et Salle 201 (30/3 et 6/4)  
12 heures

Total du nombre d'heures pour la catégorie Communication : 12 h

**Catégorie : Culture scientifique internationale et valorisation**

– Exploitation statistique des mesures (26 janvier 2018) Salle de conférences de l'Observatoire (26/01 et 2/02) - MDE salle 202 (9/02)  
6 heures

Total du nombre d'heures pour la catégorie Culture scientifique internationale et valorisation : 6 h

**Catégorie : Éthique de la recherche et intégrité scientifique**

– Conférence 'Éthique et intégrité scientifique' \_  
1 heure

Total du nombre d'heures pour la catégorie Éthique de la recherche et intégrité scientifique : 1 h

**Catégorie : Formation documentaire**

– Mettre en place une veille automatique (12 avril 2018) Besançon - UFR SJPEG 45D avenue de l'Observatoire - Salle 14  
3 heures

– Moteurs de recherche spécialisés sur Internet en Sciences du Langage de l'Homme et de la Société (SLHS) (09 avril 2018) Besançon - UFR SLHS 32 rue Mégevand - Salle C21, entrée C, 2e étage  
2 heures

– Outils d'aide à la rédaction et structuration de la thèse - Niveau confirmé - Session 2 (12 février 2018) Besançon - UFR ST 16 route de Gray - bât. Propédeutique, aile K, Salle 110 K  
8 heures

– Recherche documentaire en Sciences du Langage, de l'Homme et de la Société (SLHS) (10 avril 2018) Besançon - UFR SLHS 32 rue Mégevand - Salle P7  
3 heures

Total du nombre d'heures pour la catégorie Formation documentaire : 16 h

**Total participation : 35 heures / 7 modules**

Fait à .....  
le .....

Print and make the  
director of your doctoral  
school sign

Visa du Directeur de l'Ecole Doctorale ou du Responsable Administratif

Date : .....

Signature et cachet

**For further information, please contact :**

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**Dijon site:**

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**ED SPIM**

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> North Franche-Comté site: Mrs Camille SCHAEFFER – camille.schaeffer@utbm.fr

THANK YOU FOR YOUR ATTENTION

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